

WEST CHESTER UNIVERSITY OF PENNSYLVANIA
AND
MONTGOMERY COUNTY COMMUNITY COLLEGE

Dual Admissions & Core-to-Core Transfer Partnership
Agreement

FACT SHEET

West Chester University of Pennsylvania welcomes transfer students from Montgomery County Community College (MCCC). West Chester University is one of the 14 Pennsylvania State System Universities. This Partnership Agreement was designed to facilitate the transfer of MCCC graduates to West Chester University.

DUAL ADMISSIONS

MCCC students who submit a Dual Admissions Intent Form for West Chester University (WCU) will be assured admissions into a Bachelor's Degree program with third year (junior) status and will have their WCU application fee refunded provided the following conditions are satisfied:

Students must graduate from MCCC with an Associate in Arts (A.A.) Degree or Associate in Science (A.S.) degree with a minimum cumulative GPA of 2.0 and satisfy all other WCU transfer requirements. In addition, there is a program-to-program articulation agreement that would fall within this general Dual Admissions Agreement (refer to the agreement listed below and see a counselor or an advisor in the Student Success Center at MCCC for more information). Admission to specific degree programs is dependent on the program-specific requirements (prerequisites, minimum grade point averages, etc.). Some majors may require a cumulative GPA above a 2.0 for admission to the specific program. See Dual Admissions Intent Form for more details.

A full time student admitted with third year (junior) status to WCU will be able to complete a Bachelor's degree in a parallel program at WCU within four regular semesters provided that the student completes the appropriate Associate Degree program at MCCC, meets the program requirements upon admission to WCU, and completes and appropriately sequences their remaining course work at WCU while maintaining full time status.

FIVE STEPS TO DUAL ADMISSIONS

1. Students who are interested in the MCCC/WCU Dual Admissions program must complete the attached Dual Admissions Intent Form and submit it to the MCCC Office of Enrollment Services in College Hall at the Central Campus in Blue Bell or the Office of Admissions, Registration and Payment at the West Campus in Pottstown. Students who plan to transfer to WCU in the Fall following MCCC graduation (in Spring or Summer) must submit the intent form by December 1. Students who plan to transfer to WCU in the Spring following MCCC graduation (in Fall) must submit the intent form by July 1.
2. Students will receive a packet from WCU including application information and due dates.
3. Students must submit an application and other requested information to the West Chester University Admissions Office by March 1 for Fall admission or October 1 for Spring admission.
4. At the time of application to WCU, students must go to the MCCC Office of Enrollment Services at Central Campus or the Office of Admissions, Registration and Payment at West Campus to request that an official transcript be sent to the West Chester Admissions Office. In addition, students must request that transcripts from any other colleges they have attended be sent to the West Chester University Admissions Office.
5. Immediately following their final semester at MCCC, students must go to the MCCC Office of Enrollment Services at Central Campus or the Office of Admissions, Registration and Payment Office at West Campus to request that a final official transcript reflecting degree earned and final Grade Point Average be sent to the West Chester University Admissions Office.

CORE-TO-CORE TRANSFER

Under the Core-to-Core Agreement, students must successfully complete their A.S. or A.A. degree with a minimum cumulative GPA of 2.0 to be eligible. Within this agreement, WCU agrees to accept the general education courses embedded in the A.A. and A.S. degrees as meeting the first 27 credits of general education requirements. These credits will satisfy the following requirements: English Composition I & II, Mathematics, Science, Behavioral and Social Science, and Humanities. An additional 3 credits may be applied to the WCU general education requirements provided the student completes a 3 credit Art or Music related course at MCCC. Transcripts will be evaluated and credits posted to the student's record on a course by course basis in order to meet necessary pre-requisites, to ensure proper advising, assist with financial aid processing, and to meet the overall 120 credit degree requirement. This core to core agreement applies to all MCCC A.A. and A.S. degree graduates (A.A.S., A.F.A. and A.G.S. are not included), and is not limited to students who participate in the Dual Admissions Agreement.

For additional information regarding Dual Admissions or Core-to-Core Transfer to West Chester University, please contact Catherine Oberholtzer, Assistant Director of Transfer Admissions at West Chester University, at 610-436-3479 or COberholtzer@wcupa.edu.

Revised 8/10/2016

MONTGOMERY COUNTY COMMUNITY COLLEGE (MCCC) & West Chester UNIVERSITY (WCU)
DUAL ADMISSIONS INTENT FORM

Please complete the following information and return it to the MCCC Office of Enrollment Services, College Hall, Central Campus in Blue Bell or the Office of Admissions, Registration and Payment at the West Campus in Pottstown by December 1 for Fall admission or by July 1 for Spring admission at WCU:

I have read the agreement fact sheet & intent form and understand the terms of this intent and agree to its contents:

Student's Name (Printed): _____ **Date:** _____

Student's Signature: _____

Address: _____

Email: _____ Telephone: _____

Intended WCU Major: _____

Please visit for full list of available majors:
http://www.wcupa.edu/_admissions/sch_adm/transfer.aspx

Major at MCCC: _____

Intended Date of Graduation from MCCC: _____ Intended Date of Enrollment at WCU: _____

Under the Dual Admissions Agreement between Montgomery County Community College (MCCC) and West Chester University (WCU), MCCC students who submit a Dual Admissions Intent Form for West Chester University will be assured admissions into a Bachelor's Degree program with third year junior) status at WCU provided the following conditions are satisfied:

Students must graduate from MCCC with an Associate in Arts (A.A.) Degree or Associate in Science (A.S.) degree with a minimum cumulative GPA of 2.0 and satisfy all other WCU transfer requirements. In addition, there is a program-to-program articulation agreement that would fall within this general Dual Admissions Agreement (see agreement listed below). Admission to specific degree programs is dependent on the program-specific requirements (prerequisites, minimum grade point averages, etc.). Some majors may require a cumulative GPA above a 2.0 for admission to the specific program. See back of this fact sheet for more details.

A full time student admitted with third year junior) status to WCU should be able to complete a Bachelor's degree in a parallel program at WCU within four regular semesters provided that the student completes the appropriate Associate Degree program at MCCC and completes and appropriately sequences their remaining course work at WCU.

I plan to enroll at WCU upon completion of the Associate in Arts (A.A.) or Associate in Science (A.S.) degree from MCCC. I understand that *my* signature on this intent form entitles me, provided I meet the criteria outlined in the agreement, to assured admission to WCU with third year junior) status for my course of study at MCCC and a refund of the WCU application fee. In addition, I understand that my signature gives MCCC and West Chester University the right to exchange information regarding my academic progress at MCCC and WCU. I am familiar with the terms of the Agreement between WCU and MCCC for dual admissions and I wish to participate in this program. I also understand that this "Dual Admissions Intent Form" can be voided by me, the student, at any time with written notification to MCCC's Office of Enrollment Services (Central Campus) or the Office of Admissions, Records & Registration (West Campus) and WCU's Admissions Office.

ARTICULATION AGREEMENT
BETWEEN
MONTGOMERY COUNTY COMMUNITY COLLEGE
AND
WEST CHESTER UNIVERSITY

Preface

Montgomery County Community College (MCCC) and West Chester University (WCU) of Pennsylvania enter into this Articulation Agreement to facilitate the transfer of MCCC graduates to West Chester University.

Under the Articulation Agreement, MCCC students will be guaranteed admission to WCU with third year (junior) status with the condition that they: graduate from MCCC with an Associate in Arts (A.A.), Associate of Fine Arts (A.F.A), or Associate in Science (A.S.) degree with a minimum cumulative GPA of 2.0; complete a “Dual Admissions Intent” form no later than nine months and no earlier than three years before their expected matriculation date at WCU. There are additional program-to-program articulation agreements that would fall within this general Articulation Agreement. Admission to specific degree programs is dependent on the program-specific requirements (prerequisites, minimum grade point averages, etc.) Some majors may require a cumulative GPA above a 2.0 for admission to the specific program. Students are encouraged to make themselves aware of particular WCU degree program requirements early in their tenure at MCCC in order to facilitate a smooth transition. Guaranteed admission to the Social Work, Nursing and Athletic Training majors at WCU is not available through this Articulation Agreement. Prospective MCCC students should contact WCU Admissions office for more details.

Students must complete the WCU admission application process and submit all required documentation by March 1st for a fall semester and October 1st for a spring semester.

A full time student admitted with third year (junior) status to WCU will be able to complete a Bachelor’s degree in a parallel program at WCU within four semesters of successfully completing 15 credits each semester, provided that the student completes the appropriate Associate Degree program at MCCC, meets the program requirements upon admission to WCU, and completes and appropriately sequences their remaining course work at WCU while maintaining full time status. All students must meet the overall 120 credit degree requirement.

Students admitted who earn the A.A., A.F.A., or A.S. degree with a minimum cumulative GPA of 2.0 will also be eligible for the Academic Passport. The Academic Passport recognizes the general education coursework of the A.A., A.F.A., or A.S. and applies them to the first 45 credits of general education at West Chester University. The 45 credits includes the Academic Foundations (English Composition, Mathematics, Public Speaking, and Interdisciplinary), Distributive Requirements (Sciences, Behavioral and Social Sciences, Humanities, and Arts), and Student Electives. Diversity requirement and writing emphasis courses must be taken at West Chester University.

Transcripts will be evaluated and credits posted to the student’s record on a course by course basis in order to meet necessary pre-requisites, to ensure proper advising, assist with financial aid processing, and to meet the overall 120 credit degree requirement. This Academic Passport agreement applies to all MCCC A.A., A.F.A., and A.S. degree graduates (A.A.S. and A.G.S. are not included), and is not limited to students who participate in the Articulation Agreement.

This Articulation Agreement becomes effective once all required signatures are affixed.

To facilitate the transfer of MCCC graduates to WCU in accordance with the foregoing guarantee, the parties agree to the following:

Obligations of West Chester University

1. To attend regularly scheduled Partner Day and Evening Programs at MCCC Central and West Campuses.
2. To collaborate with MCCC in creating “Dual Admissions Intent” forms and fact sheets to distribute upon request.
3. To invite MCCC students who have completed a “Dual Admissions Intent” form to Preview Days/Campus Visit events for information/advising with WCU faculty and staff in order to facilitate smooth curricular and co-curricular integration to WCU.
4. To send, within 30 days of receipt of the “Dual Admissions Intent” list at the end of each semester, an information packet that includes, a letter explaining the WCU application process to all MCCC students who complete a “Dual Admissions Intent” form. Students must complete the WCU application process, including submitting all required materials by March 1st for the fall semester and by October 1st for the spring semester, and satisfy all other WCU transfer requirements. MCCC students who complete a “Dual Admissions Intent” form will be governed by the WCU degree requirements in effect at the time of signing the “Dual Admissions Intent” form.
5. WCU will refund the application fee to any MCCC student that enrolls under the criteria of the Articulation Agreement.
6. To ensure these students will be provided with WCU financial aid information and receive full consideration for WCU financial aid upon matriculation at WCU.
7. To support and accept the Articulation Agreement as stipulated in the Preface. Upon confirmation of an earned MCCC A.A., A.F.A., A.S. degree and receipt of a final official transcript, WCU will make a notation on the student’s degree progress report and other pertinent student records. Academic Passport transfer does not alter the requirements of the student’s major field of study or its admissions standard as identified in the WCU catalog.
8. To ensure that all courses for which a passing grade (A, B, C or D) was received will transfer to WCU. Courses with “D” grades will not fulfill major requirements.
9. To ensure that MCCC graduates entering WCU under the terms of this Agreement will go through WCU transfer process and therefore must meet all applicable WCU requirements and deadlines pertaining to orientation and registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof, which apply to all WCU students.
10. To work with MCCC on Program to Program articulation agreements that specify for MCCC transfer students the MCCC courses that satisfy major requirements for degree completion at WCU.

11. To ensure that MCCC Dual Admissions students who matriculate at WCU have all of the rights and privileges of other WCU students.
12. To waive developmental placement tests (Reading, Comprehension & Mathematics) for MCCC graduates. Foreign language placement tests are required for students continuing to study foreign language to demonstrate proficiency in program requirements.

Obligations of Montgomery County Community College:

1. Identify the students who will be participating and assist them in completing all required paperwork for enrollment in the Dual Admissions program while enrolled at MCCC. Provide the students with information (Fact Sheet and Dual Admission Intent form) on the WCU admissions requirements for their specific program of study.
2. Mail all intent forms in one packet to the Associate Director of Transfer Admissions at WCU by May 1st for candidates transferring in the spring semester and November 1st for the fall semester.
3. Be available to meet with the students to track their progress towards completing the associate's degree and to review and revise their original Dual Admissions Intent form in the event they change their major or anticipated entry term at WCU.
4. Explain all Dual Admissions requirements to students, including the need to send an official transcript verifying receipt of the associate degree upon completion of their last semester.
5. Designate an individual who will be the contact at MCCC for the Dual Admissions program and who will work with the Associate Director of Transfer Admissions at WCU in coordinating the process.
6. To publicize and promote this Agreement to prospective and current MCCC students in its promotional literature, and make arrangements for WCU recruiters and advisors to visit MCCC and meet with prospective and current Dual Admissions students.

Joint Obligations:

1. To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both WCU and MCCC will review this Agreement annually and make any changes upon mutual agreement, as needed, all changes must be reduced to writing and signed by both parties.
2. To collaborate in providing students with information and academic advising about this Agreement, WCU academic requirements, and the process of transferring to WCU.
3. To develop and implement advertising and promotional efforts to communicate the benefits of Dual Admissions and Academic Passport Transfer.
4. To designate a representative or representatives at each institution who will coordinate the Dual Admissions and Academic Passport Transfer Agreement between the two institutions.
5. To exchange data and documents annually that will contribute to the maintenance and improvement of this Dual Admissions and Academic Passport arrangement, enhance the transfer process, and promote

effective cooperation between institutions. These will consist of aggregate data about transfer students, including admissions information, academic progress and retention information, and reports on the results of program reviews, assessments of student learning, and decisions of curricular and other committees. The institution(s) will exchange data after obtaining appropriate permission from the students as indicated on the "Dual Admissions Intent" form.

6. To facilitate and support consultation and collaboration between their faculties related to this Agreement, general education, degree requirements, and other academic matters.
7. To provide direct links between WCU and MCCC websites.

Mutual Terms and Conditions

The WCU Office of Admissions, the Registrar's Office and the appropriate offices at MCCC are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

- a. Term of Agreement. The Agreement will be in effect for one year as of the date the last required signature is affixed. It will be reviewed annually by the appropriate parties at each institution, and will be renewed automatically for one year up to a maximum total of five years, or until superseded by a new Agreement, or formally terminated.
- b. Termination of Agreement. WCU or MCCC may terminate this Agreement for any reason with ninety (90) days' notice. Either party may terminate this Agreement in the event of a substantial breach. Should WCU or MCCC terminate this Agreement prior to the completion of an academic semester, any MCCC student that has signed the letter of intent or who is currently enrolled at WCU may complete the program as described in this Agreement.
- c. Nondiscrimination. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- d. Interpretation of the Agreement. The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- e. Modification of Agreement. This Agreement shall only be modified in writing with the same formality as the original Agreement.
- f. Relationship of Parties. The relationship between the parties of this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- g. Liability. Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or WCU.


- h. Entire Agreement. This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.
- i. Not a Third Party Beneficiary Agreement. This Agreement is not a third party beneficiary contract and confers no rights upon any students or employees of the parties.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from Montgomery County Community College into West Chester University, and to expand their opportunities for academic success there, is indicated by the following signatures.

The undersigned representatives of the parties, Montgomery County Community College and West Chester University, have executed this Agreement on the dates indicated:

For Montgomery County Community College

For West Chester University of Pennsylvania



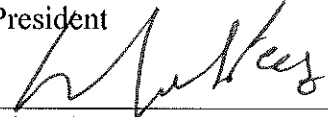
 Kevin Rollock, Ph.D.
 President

9/16/16
 Date




 Christopher M. Fiorentino
 Interim President

1/18/17
 Date



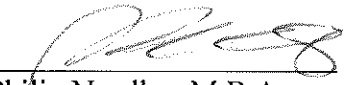
 Victoria L. Bastecki-Perez, Ed.D.
 Vice President of Academic
 Affairs and Provost

9/3/2016
 Date



 R. Lorraine Bernotsky


1/17/17
 Date



 Philip Needles, M.B.A.
 Vice President of Student Services

9/15/16
 Date

Approved as to form and legality:



 Joseph Mille
 University Legal Counsel

1/19/17